

Gerald F. Litel Elementary School PTA Meeting Minutes

Date: September 11, 2024

Time: 12:15 pm

I. Attendance

Jasmine Sosa	Tasha Kempton
Steve Hofstetter	Stephenette Graham
Cathi Patalano	Faye Misa
Natalie Tuboly	Sarah Carter

II. **Call to Order:** Meeting called to order by President Jasmine Sosa at 12:17 pm.

III. Reports of Officers

a. **Secretary Report:** August minutes approved. Motioned by Faye Misa and Cathi Patalano.

b. **Treasurer Report:**

- i. Account balance as of 8/31/2024 is \$31,808.77.
- ii. Motion to approve checks 1938, 1943, 1945, 1950, 1951, and 1953.
Approved by Faye Misa and Steve Hofstetter.

IV. New Business:

- a. Membership Drive Results: 275 Members. Ms. Steinbrink's class won the membership drive contest.
- b. August Dine Out brought in about \$400 (Baskin Robbins). Dine out for September will be at the Stand (9/11). 25% of all sales when "Litel" is mentioned. October 16th will be at Roscoes. 15% of all sales from 4-9pm.
- c. Spirit wear is in and will be organized and pushed out as soon as possible.
- d. Fun Run is Friday, September 13th. Volunteers will meet early to organize bracelets.
- e. Parent/Teacher conferences are the week of 9/23-9/27. Every day is a minimum day. All lunches for teachers will be brought into the office. Room parents will relay information about drop off to parents.
- f. Trunk or Treat is October 25th. Basket list will be assigned and pushed out to all 26 classes.

V. **Next board meeting will be Wednesday, September 9th at 12:15pm.**

VI. Principals Update:

- a. Sixth grade clothing drive starts the week of September 23. All bags can be dropped off before or after school. All bags will be stored in the MPR until pick up on Friday.
- b. Student of the month starts this month. We can store all decorations and tablecloths in the shelves on the side of the stage instead of the PTA room.
- c. 9/11 remembrance ceremony this morning. Mr. Heimos spoke and students participated in flag ceremony.
- d. Active shooter training today at 1pm for staff with Chino PD.
- e. Teachers are finishing their goal assessments and creating new goal assessments for the year.
- f. New budget was approved. \$75k over two years for arts and stem. Gives opportunity for new music risers, robots for robotics club, etc. Looking for more ways to bring music or clubs to the students.
- g. International day will be earlier this year. Starting to plan now with teachers.
- h. Fire Evacuation drill on the 19th. This is the first stage of the drill. The drill will eventually not be shared with students to get an idea of preparedness and accuracy of evacuation time.

VII. Meeting adjourned at 1:02 pm.