



3425 Eucalyptus Ave.
Chino Hills, CA 91709
Litelpta.com
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Gerald F. Litel School PTA Board Meeting Minutes

Date: Oct. 9, 2024

Time: 12:15 pm

I. Attendees

Jasmine Sosa	Steve Hofstetter
Amber Suchaire	Meghann Long
Faya Misa	Sarah Carter
Lorena Vasquez	Tasha Kempton
Stephenette Graham	Cathi Patalano
Aubrey Stoops	

II. Call to Order: Meeting called to order by President Jasmine Sosa @ 12 : 17pm

III. Reports of Offices:

a.) Secretary Report:

i. A motion was made by Jasmine to approve Sept. meeting minutes and a second was made by Meghann.

b.) Treasure Report:

i. Treasure Report (Tasha Kempton):

- A total ending balance of \$67,194.26.

-Paypal=PTEZ, merchandise

ii. Ratify Checks #'s: 1946-49,1952,1954,1955,1958

A motion was made by Faya to ratify checks and a second was made by Sarah.

IV. New Business

a. Dine-out

i. The Stand- \$538

ii. Roscoe's- October 16th- 4-9 take out an all sales

- b. Spirit wear- out and delivered, socks were ordered, a few pairs will be made available in PBIS store. Purchased 50 adult/50 child \$8/pair- possibly sell for \$10 in store. PTA to purchase a Litel shirt for all staff
- c. Fun Run- about \$41k total, -\$1500 for shirts and misc. = \$39k profit
- i. Total proceeds- \$39k
- d. Veterans Day Wall of Honor- collected by Friday 8th, hosting Veterans day Parade walk through, coffee and donuts near Vet wall in MPR
- e. Red Ribbon Week- Set up 10/18
- f. Literacy Day- Parties/Parade- 8:15
- g. Holiday Boutique 12/6 preview, 9-11 sold during school hours, \$50 fee if vendor not family of Litel student
- h. Fall Festival/Trunk or Treat
- i. Fall Baskets due Monday 10/21
- ii. Wrapping event on Friday 10/23 in the MPR
- iii. Basket showing in MPR on the morning of 10/25
- iv. Updates from Meghann and Amber
 - Pizza, Ice Cream and Hawaiian food, DJ Fread, Student Council beverage stand
 - Ayala student workers, waiting on approval for inflatable games.
 - Inflatables=\$800/ 5 games
 - budget looking about the same as last year
 - 12 of 20 sign ups for Trunk or Treats

V. Upcoming Events

- a. Steve: Totem merchandise- better/modern interface, will make the change but will happen during break, will email out members for dine outs, suggestion of beanies for Litel wear
- b. Jasmine: Mother/son nerf gun night on campus, district food?
- c. Lorena: BMX show: Friday April 11th, kick off to testing, 2 shows possible times, 10am, 1:40, \$2500 for 2 shows
- d. Fall make up portraits 10/22

VII. Principal's Update: (given by Ms. Graham)

- a. Collaborate learning rounds- walk through classes, good report, student report, and understanding standards
- b. ESA 2- 2nd benchmark, each teacher evaluating students
- c. Lots of clubs on campus from Prop 28, Newspaper, music theory,
- d. Dr. Enfield 9-11 on Wed, walking classes and talking with students
- e. Dental care on campus
- f. 10/17 great American shake out

VIII. Adjournment: Meeting adjourned and motioned by president Jasmine Sosa @ 1:16pm.

Aubrey Stoops, Secretary